

# Pioneer Middle School

## School Council Meeting Minutes November 05, 2018

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**In attendance:** Patrick Wilbur  
Chana MacDonald  
Heidi Hetherington  
Kim Ponto  
Michelle McHugh Jolliffe  
Lacey Brown

1. **Call to Order** – meeting called to order at 7:05pm.
2. **Additions to the Agenda** - none
3. **Approval of Previous Minutes** – October minutes approved by Kim Ponto. One correction noted as to time of November 5<sup>th</sup> meeting should have stated 7:00pm, not 7:30pm.
4. **Reports**
  - a. **Trustee**
    - i. Heidi discussed highlights of October 16th board meeting. All meeting highlights can also be found on the WRSD website.
    - ii. Heidi mentioned the Alberta School Council Meeting coming up in Edmonton April 20-22, 2019. Please let Heidi know ASAP if anyone is interested in attending; she will then pass that information along to division office administration. The division will contribute \$500 for any school that has council members that wish to attend.
    - iii. Upcoming Umbrella School Council Meeting – anyone in North can attend.
  - b. **Principal**
    - i. Patrick discussed the fall budget that was submitted on Friday, November 2<sup>nd</sup>, 2018. There may be some minor changes to the copy that he distributed at meeting as it isn't set in stone. Staff allocations are set, but some room to redistribute within Supplies & Services. (copy attached)
    - ii. Discussion took place regarding the PAT results summary as well as the Accountability Pillar Overall Summary (copy attached). Focus remains on how to improve concerning math results, school improvement priorities, and focus on kids being sent home happy. School improvement priorities are Literacy, Numeracy and Climate & Culture; kids need to feel safe and happy at school.
    - iii. Discussed poor parent engagement responding to surveys and how this could be improved so that more accurate reporting can be obtained.
    - iv. Refer to weekly Panther Post to keep updated on school events and notices.
  - c. **Teachers Report**
    - i. Chana mentioned that there was good response to the school dance. There was slightly lower attendance at this dance than previous ones.

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- ii. Received 77 items for food bank from dance attendees as well as over 300 items through the We Scare Hunger campaign.

### 5. Old Business

- i. **Parent Volunteer Criminal Record Checks** – It is being discussed at the board level as to how to implement the required changes to the submission of background checks for volunteers will be rolled out and when it will be implemented and how much lead time will be given for volunteers to obtain updated background checks.

### 6. New Business

- i. **WE Day Communication** – Feedback was brought forward about how communication could be improved for the WE Day attendees as to travel times and arrivals etc. Was discussed that a WE Day Attendees Remind 101 group could be created and parents could add themselves to it if they wish. Would have to be sent out to whole school group and as a parent, you can opt into the group just the same as band groups etc. It was also discussed that currently only about 65 families participate in the Remind system.
- ii. **School Sick Room** – question asked of parent if our school has a sick room that kids can utilize until able to be picked up by parent/guardian. The school does have one with a cot & attached washroom available just off the school office area that can be utilized if there will be a delay in the time the child can be picked up. The school also has three other rooms that are utilized by students with ongoing medical requirements for their use.
- iii. **Panther Post Ideas** – Discussed things that parents would like to see in the weekly Panther Posts. There was good feedback about the information bits at end of Posts, especially for new parents. That is a place where more information can be given about things such as tutorials, what's happening at school, general information, things to watch for coming home.

7. **Next Meeting** – Monday, December 3<sup>rd</sup> at 7:00pm in the school library.

8. **Adjournment** – meeting adjourned at 7:47pm

Minutes recorded by Michelle McHugh Jolliffe



## Board Highlights - October 16, 2018

### **Out of Country Field Trip**

The Board of Trustees approved in principle West Central High School's trip to Seattle Washington in the spring of 2019. They also approved HW Pickups annual trip to Spokane Washington in May 2019.

### **Accountability Reports**

The Technology, Curriculum and Assessment, Provincial Exam Results and Personnel Accountability Reports were presented to the board, highlighting all the goals and achievements in these departments.

### **Drayton Valley Schools Public Meeting**

There will be a public meeting held in Drayton Valley on November 1<sup>st</sup>, 2018 at the Max Center starting at 7:00 pm. The primary goal of this meeting is to gather feedback from the school community regarding the grade configurations for elementary schools once the new Evergreen School is opened. The meeting will be an open Thought Exchange format, with participants being able to fill out a live survey that evening. The survey will be open to all members of the public from October 25 to November 8, 2018. Watch our website and Facebook pages for the link and more details.

### **Superintendent's Report**

- 2018-2019 Student Enrollment
- Drayton Valley Public Meeting
- Fall Umbrella School Council Meeting
- Frequency of Criminal Record Checks and Intervention Record Check for Volunteers
- October 2018 Accountability Pillar Results
- WRSD Wellness Steering Committee Update.

# GL Distributions by Line Item

Wild Rose School Division  
2018-19 Final Fall Budget

## Pioneer School

### Expenditures

Certified Staff	2018-19 Final Fall Budget	18-19 Spring
Teacher Benefits	\$136,316	\$136,313
1-215-300-000-29      CTS	\$15,916	\$15,916
1-215-300-000-29      Instruction	\$105,798	\$105,798
1-215-310-000-29      Admin	\$14,602	\$14,600
Teacher Salaries	\$1,491,426	\$1,491,392
1-215-300-000-29      CTS	\$174,136	\$174,133
1-215-300-000-29      Instruction	\$1,157,529	\$1,157,524
1-215-310-000-29      Admin	\$159,761	\$159,735
Substitute Teacher Salaries	\$46,000	\$46,000
1-230-300-000-29      Instruction	\$45,000	\$45,000
1-230-310-000-29      Admin	\$1,000	\$1,000
Substitute Teacher Benefits	\$4,204	\$4,204
1-330-300-000-29      Instruction	\$4,204	\$4,204
<b>Total Certified Staff</b>	<b>\$1,677,947</b>	<b>\$1,677,909</b>

Uncertified Staff	2018-19 Final Fall Budget	18-19 Spring
Support Benefits	\$35,821	\$26,071
1-350-300-000-29      Instruction	\$8,431	\$0
1-351-310-000-29      Admin	\$27,390	\$26,071
Support Salaries	\$127,931	\$93,109
1-250-300-000-29      Instruction	\$30,110	\$0
1-251-310-000-29      Admin	\$97,821	\$93,109
Casual TA Salaries	\$10,000	\$10,000
1-270-300-000-29      Instruction	\$10,000	\$10,000
Casual TA Benefits	\$700	\$700
1-370-300-000-29      Instruction	\$700	\$700
Casual School Secretary Salary	\$2,500	\$2,500
1-271-310-000-29      School Admin	\$2,500	\$2,500
Casual School Secretary Benefits	\$175	\$175
1-371-310-000-29      School Admin	\$175	\$175
Casual Caretaker Salary	\$1,000	\$1,000
1-277-300-000-29      Custodial	\$1,000	\$1,000
Casual Caretaker Benefits	\$70	\$70
1-377-300-000-29      Custodial	\$70	\$70
<b>Total Uncertified Staff</b>	<b>\$178,197</b>	<b>\$133,624</b>

Supplies and Services	2018-19 Final Fall Budget	18-19 Spring
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<b>Prof &amp; Tech Services - General</b>			<b>\$750</b>		<b>\$750</b>
1-410-300-000-29	Student Instruction	\$750		\$750	
<b>Postage</b>			<b>\$700</b>		<b>\$700</b>
1-441-300-000-29	Student Instruction	\$700		\$700	
<b>Telephone &amp; Communications</b>			<b>\$6,500</b>		<b>\$7,000</b>
1-442-300-000-29	Student Instruction	\$6,500		\$7,000	
<b>Field Trips</b>			<b>\$200</b>		<b>\$3,700</b>
1-478-300-000-29	Student Instruction	\$0		\$2,500	
1-478-300-006-29	Student Instruction - Grade 6	\$0		\$1,000	
1-478-300-300-29	Student Instruction - Environmental Outdoor Educ	\$200		\$200	
<b>Maintenance &amp; Repair</b>			<b>\$9,300</b>		<b>\$9,300</b>
1-510-300-000-29	Student Instruction	\$300		\$300	
1-510-300-025-29	Student Instruction - Music / Band	\$9,000		\$9,000	
<b>Copier Rental / Lease Contract</b>			<b>\$4,000</b>		<b>\$4,000</b>
1-525-300-000-29	Student Instruction	\$4,000		\$4,000	
<b>Dues And Fees</b>			<b>\$900</b>		<b>\$900</b>
1-550-300-025-29	Student Instruction	\$900		\$900	
<b>Course And Seminar Fees</b>			<b>\$2,500</b>		<b>\$6,500</b>
1-555-300-000-29	Student Instruction	\$2,000		\$5,000	
1-555-310-100-29	School Admin & Instruct. Suppt	\$500		\$1,500	
<b>General Supplies</b>			<b>\$15,100</b>		<b>\$20,600</b>
1-610-100-043-29	Home Education	\$1,000		\$1,000	
1-610-300-013-29	Student Instruction - Language Arts	\$500		\$500	
1-610-300-014-29	Student Instruction - Mathematics	\$500		\$500	
1-610-300-015-29	Student Instruction - Science	\$500		\$500	
1-610-300-020-29	Student Instruction - Social Studies	\$500		\$500	
1-610-300-022-29	Student Instruction - Physical Education	\$2,000		\$2,000	
1-610-300-024-29	Student Instruction - Art	\$1,000		\$1,000	
1-610-300-025-29	Student Instruction - Music / Band	\$200		\$200	
1-610-300-038-29	Student Instruction - Awards	\$500		\$500	
1-610-300-043-29	Student Instruction - Grades 6 - 8	\$5,000		\$10,000	
1-610-300-045-29	Student Instruction - French Immersion	\$400		\$400	
1-610-300-085-29	Student Instruction - Complimentary Courses	\$1,000		\$1,000	
1-610-300-433-29	Student Instruction - SPED	\$1,000		\$1,500	
1-610-310-000-29	School Admin & Instruct. Suppt	\$1,000		\$1,000	
<b>Textbooks</b>			<b>\$500</b>		<b>\$500</b>
1-640-300-043-29	Student Instruction - Grades 6 - 8	\$500		\$500	
<b>Library Books</b>			<b>\$1,500</b>		<b>\$2,500</b>
1-641-300-036-29	Student Instruction - Library	\$1,500		\$2,500	

CTS Supplies			\$2,500	\$2,500	\$5,000
1-660-300-029-29	Student Instruction		\$2,500		\$5,000
Furn. & Equip.- Non Capital				\$7,400	\$21,000
1-690-300-000-29	Student Instruction		\$6,400		\$20,000
1-690-310-000-29	School Admin & Instruct. Suppt		\$1,000		\$1,000
Computer Hdware-Non Capital				\$1,000	\$1,000
1-691-300-000-29	Student Instruction		\$1,000		\$1,000
Travel & Subsistance				\$1,000	\$2,000
1-700-310-000-29	School Admin & Instruct. Suppt		\$1,000		\$2,000
P.D. Travel & Subsistance				\$5,000	\$5,000
1-701-300-000-29	Student Instruction		\$5,000		\$5,000
<b>Total Supplies and Services</b>				<b>\$58,850</b>	<b>\$90,450</b>
<b>Total Expenditures</b>				<b>\$1,914,994</b>	<b>\$1,901,984</b>

## PAT RESULTS

PIONEER MIDDLE SCHOOL

2017-18

Test	School %	Province %
English Language Arts 6	79.6	83.5
Mathematics 6	64.2	71.7
Science 6	67.4	78.4
Social Studies 6	64.2	74.9
French Language Arts 6	84.2	85.2
Mathematics 6 (French Immersion)	83.3	85.3
Science 6 (French Immersion)	88.9	83.7
Social Studies 6 (French Immersion)	55.6	77.8

Accountability Pillar Overall Summary  
Annual Education Results Reports - Oct 2018  
School: 4109 Pioneer School



Measure Category	Measure	Pioneer School			Alberta			Measure Evaluation		
		Current Result	Prev Year Result	Prev 3 Year Average	Current Result	Prev Year Result	Prev 3 Year Average	Achievement	Improvement	Overall
Safe and Caring Schools	<a href="#">Safe and Caring</a>	80.4	77.0	78.2	89.0	89.5	89.4	Low	Maintained	Issue
	<a href="#">Program of Studies</a>	69.5	80.8	80.6	81.8	81.9	81.7	Low	Declined Significantly	Concern
Student Learning Opportunities	<a href="#">Education Quality</a>	82.6	81.8	83.5	90.0	90.1	89.9	Low	Maintained	Issue
	<a href="#">Drop Out Rate</a>	0.0	*	0.0	2.3	3.0	3.3	Very High	Maintained	Excellent
	<a href="#">High School Completion Rate (3 yr)</a>	n/a	n/a	n/a	78.0	78.0	77.0	n/a	n/a	n/a
Student Learning Achievement (Grades K-9)	<a href="#">PAT: Acceptable</a>	70.7	70.3	68.9	73.6	73.4	73.3	Intermediate	Maintained	Acceptable
	<a href="#">PAT: Excellence</a>	10.4	8.8	9.5	19.9	19.5	19.2	Low	Maintained	Issue
Student Learning Achievement (Grades 10-12)	<a href="#">Diploma: Acceptable</a>	n/a	n/a	n/a	83.7	83.0	83.0	n/a	n/a	n/a
	<a href="#">Diploma: Excellence</a>	n/a	n/a	n/a	24.2	22.2	21.7	n/a	n/a	n/a
	<a href="#">Diploma Exam Participation Rate (4+ Exams)</a>	n/a	n/a	n/a	55.7	54.9	54.7	n/a	n/a	n/a
	<a href="#">Rutherford Scholarship Eligibility Rate</a>	n/a	n/a	n/a	63.4	62.3	61.5	n/a	n/a	n/a
Preparation for Lifelong Learning, World of Work, Citizenship	<a href="#">Transition Rate (6 yr)</a>	n/a	n/a	n/a	58.7	57.9	59.0	n/a	n/a	n/a
	<a href="#">Work Preparation</a>	61.6	58.8	68.0	82.4	82.7	82.4	Very Low	Maintained	Concern
	<a href="#">Citizenship</a>	61.8	65.3	67.6	83.0	83.7	83.7	Very Low	Declined	Concern
Parental Involvement	<a href="#">Parental Involvement</a>	70.3	74.5	71.2	81.2	81.2	81.0	Very Low	Maintained	Concern
Continuous Improvement	<a href="#">School Improvement</a>	64.7	60.4	68.4	80.3	81.4	80.7	Very Low	Maintained	Concern

### School Improvement Priorities

1. Literacy
2. Numeracy
3. Climate & Culture